

Graduate Council

Charter

Purpose

The Graduate Council administers the policies of the graduate programs of the University of Pittsburgh School of Medicine (UPSOM), reviews and approves the establishment of or changes to graduate program proposals, and reviews nominations to the Graduate Faculty.

Composition

The Graduate Council is chaired by the Associate Dean for Graduate Studies. The chair does not vote except in the case of a tie.

Selected (Voting):

- One representative of each PhD Program
- One representative of each Master of Science Program
- One representative of each Certificate Program

Elected (Voting):

- Two UPSOM PhD faculty members of the University Graduate Faculty, elected by vote of the UPSOM regular graduate faculty holding a PhD degree

Ex-Officio (Non-Voting)

- Medical Scientist Training Program (MSTP) Director
- Assistant Deans for Graduate Studies
- UPSOM Biomedical Graduate Student Association President.

Voting rights vary by program type. PhD Program Directors vote on graduate faculty appointments and on the approval of or changes to PhD, Master's, and Certificate programs. Master of Science Program Directors vote only on the approval of or changes to Master's and Certificate programs. Certificate Program Directors vote only on the approval of or changes to Certificate programs.

Elected faculty serve a three-year term for up to two terms, after which they must take a one-year hiatus before being eligible to rejoin the committee.

Responsibilities

The Graduate Council meets approximately 12 times per year to conduct its activities. The Council reviews and approves the establishment of or changes to PhD, Master of Science, and Certificate program proposals, and reviews and votes on nominations to the Graduate Faculty, consistent with the voting rights described above. Graduate Council also discusses, votes on, and approves any other graduate education related issues that arise from time-to-time.

Approvals

Executive Council, pending approval